

Home Maintenance Checklist

CampusDown REPAIR

Monthly, seasonal and yearly tasks · follow your equipment manuals first

Monthly

- ☐ Test smoke and carbon monoxide alarms
Done: _____
- ☐ Check HVAC filter; replace when dirty or per the filter's label
Done: _____
- ☐ Test GFCI outlets (press Test, then Reset)
Done: _____
- ☐ Look under sinks and around toilets for drips
Done: _____
- ☐ Clean range hood filter if greasy
Done: _____
- ☐ Check fire extinguisher gauge is in the green
Done: _____

Spring

- ☐ Clean gutters and downspouts; make sure water drains away from the house
Done: _____
- ☐ Walk around the roof line, siding and foundation for damage
Done: _____
- ☐ Schedule air conditioning service before hot weather
Done: _____
- ☐ Test sump pump (if you have one)
Done: _____
- ☐ Check window and door screens and seals
Done: _____

Summer

- ☐ Inspect deck, porch and fence for loose boards or rot
Done: _____
- ☐ Clean dryer vent duct to the outside
Done: _____
- ☐ Check outdoor faucets and irrigation for leaks
Done: _____
- ☐ Trim plants away from AC unit and siding
Done: _____

Fall

- ☐ Clean gutters again after leaves fall
Done: _____
- ☐ Schedule heating system service
Done: _____
- ☐ Disconnect garden hoses and shut off outdoor faucets before freezing weather
Done: _____
- ☐ Check weatherstripping and caulk on doors and windows
Done: _____
- ☐ Have chimney inspected if you use a fireplace
Done: _____

Winter

- ☐ Watch for ice dams and icicles along the roof edge
Done: _____
- ☐ Check attic for leaks, frost or damp insulation
Done: _____
- ☐ Keep pipes in unheated areas from freezing
Done: _____
- ☐ Make sure you can find and turn the main water shutoff
Done: _____

Yearly

- ☐ Check water heater per the manufacturer's manual (flush, look for leaks)
Done: _____
- ☐ Vacuum refrigerator coils
Done: _____
- ☐ Recaulk around tubs, showers and sinks where it's cracked
Done: _____
- ☐ Replace alarm batteries (non-sealed units)
Done: _____
- ☐ Review home inventory photos for insurance
Done: _____